## 2024-2025 Camp Stella Maris Staff Calendar

## Application and Interview Dates\*

	November 2024						
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Nov 1	Application Opens for all positions
Dec 1	Core/Management Team Applications Due
December	Core/Management Team Interviews
Jan 3	Returning Cabin Team Applications Due
January	Returning Cabin Team Interviews
Rolling Jan-March	New Staff Applications Due
Jan-Mar	New Staff Interviews (non-2024 CITs)
Feb 1	2024 CIT Applications Due
February TBD	Interviews for <b>2024 CITs</b> Applying to Staff

<sup>\*</sup> Applicants are welcome to apply after posted deadlines, as we will continue to conduct interviews until our staffing needs are met.

Please note that if you were a 2024 CIT and you submit your staff application prior to the Feb 1 deadline, you are guaranteed an interview.

## **Training and Summer Camp Dates**

	May 2025						
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June 2025							
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May 29-31	Core/Management Team Training
May 31	New Staff Orientation
June 1	Open House (All staff)
June 16-20	Camp Set-up (Core/Mgmt. Team)
June 17-19	International Staff Arrive
June 20	International Staff Orientation
June 22-27	Pre-Camp Training (All staff)
June 29-July 5	B Week
July 6-11	C Week
July 13-19	D Week
July 20-25	E Week
July 27-Aug 2	F Week
Aug 3-8	G Week
Aug 10-16	H Week
Aug 17-22	l Week
Aug 23-24	International Staff Depart

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May	Management Training: (CORE/MANAGEMENT TEAM ONLY)							
29-31	Arrival 9am on May 29							
May 31	New Staff Orientation: (CORE/MANAGEMENT TEAM & NEW STAFF**)							
- June 1	**Not mandatory for all new staff; we will discuss your participation beforehand.							
	* Meals, a staff shirt and overnight accommodations will be provided.							
	* Need to bring bedding, a pillow, hygiene items etc.							
	<ul> <li>New Staff Arrival 9am on May 31</li> <li>Depart 5pm (if not staying overnight)</li> </ul>							
	<ul> <li>Returning Cabin Staff Arrival 5pm on May 31 (You are welcome to stay the night.)</li> </ul>							
June 1	Open House: (ALL STAFF*)							
	Arrival 10:30am    Depart ~3:30pm							
	*Not mandatory for all staff; we will discuss your participation beforehand.							
TBD	RECERTIFICATION CPR/AED for Professional Rescuers:							
	Valid CPR certification is only required for lifeguards and medical staff.							
TBD	Adventure/Archery/Waterfront Skills Module Training:							
	Training for these certifications will be announced later.							
	LIFEGUARDS NEED: Valid lifeguarding, CPR, and Waterfront Skills Certification							
June	Camp Set-up: (CORE/MANAGEMENT TEAM ONLY) (INTERNATIONAL STAFF ARRIVAL)							
16-20	All Core staff come in to prepare their areas and programs. Other staff may be asked to attend.							
	6/17-6/19 International staff arrival.							
	6/20 International Staff Orientation							
	6/21 Shopping Day for International Staff							
June	Pre-Camp Staff Training Week: (ALL STAFF**)							
22-27	**Not mandatory for all staff; we will discuss your participation beforehand							
	Core/Management Team Arrival 4pm							
	Returning Staff Arrival 5pm							
	New Staff Arrival 6:30pm							
	<ul> <li>Departure for all staff ~4pm on June 27</li> </ul>							

We will discuss your participation in these trainings and events at the time of your interview. Please come prepared to your interview with any schedule conflicts and dates of requested time off during the summer. Full availability strongly preferred; next preference given to those able to work 4-week blocks. Those interested in Core/Management Team should expect to work the <u>full</u> summer. **Up-front honesty about time-off needed, increases likelihood we can work around it.** 

Weekly Meeting, Arrival and Departure Times							
RESIDENT	CAMP	DAY	CAMP				
Sunday Meeting Times	Departure	Arrival	Departure				
Sunday	Friday	Sunday	Friday				
• Division Directors 10am	All Staff 7:30pm	• Live-in 1pm	• Live-in 7:30pm				
• All Core 11:30am							
Divisional (Cabin Staff) 12pm	Saturday	Monday	Saturday				
• Area 12:45pm	• All Staff 11:30am	• Commuter Staff 8:30am*	• Live-in 11:30am				
• Big Staff 1:15pm		* Staff shirt worn on Mondays					
* These times indicate the start time of a required meeting. You are	* These times are approximations. All staff (including live-in kitchen and live-in day camp) are	*Times are subject to change at the discretion of the Day Camp Director.					
expected to be at your assigned area and dressed in your staff t-shirt by this time.	released together when all of Camp is reset for the next week.	*Day Camp staff will take turns covering early drop-off at 7:30 am	*Commuter staff will be released daily ~5:30 pm				